

Town of Harrison

Ordinance: 1-2006

Driveways

1.1 TITLE/PURPOSE: This ordinance is entitled the Town of Harrison Driveway Ordinance.

The purpose of this ordinance is to regulate the location and construction of any private access road (private driveway or culvert replacement) that will intersect any public road in the Town of Harrison. The ordinance will set forth a procedure and establish a fee for obtaining a driveway permit.

1.2 STATUTORY AUTHORITY: The town board of the Town of Harrison, Lincoln County, Wisconsin has been granted village powers pursuant to Sec. 60.10 Wis. Stat. and has the specific statutory authority, powers and duties pursuant to Sec. 60.10 66.0425 and 86.00 to regulate, control, prevent and enforce in the Town of Harrison certain uses, activities, business and operations by persons that may affect the public works and infrastructure in the Town of Harrison and to act for the health, safety and welfare of the public. Further, the adoption of this ordinance supersedes all prior driveway/culvert ordinances enacted by the Town of Harrison.

1.3 DEFINITIONS: The definition contained in Sec. 60.10 66.0425 and 86.00 of the Wisconsin statutes are hereby adopted and made part of this ordinance by reference.

1.4 PERMIT REQUIRED: Whenever a new proposed private access road, private driveway, or culvert replacement that will intersect any public road in the Town of Harrison, a driveway permit is required. Private access for agriculture purposes are exempt.

1.5 PERMIT FEE: The permit applicant shall pay to the Harrison Town Clerk the required fee. The purpose of the fee is to cover any consultations and inspections by the town board and/or its designee.

1.6 GENERAL PROVISIONS: The private driveway must be designated and constructed in such a way that it will not cause any damage to the town road nor create any hazard to the public as they travel on the town road. In order to meet this requirement, the landowner(s) shall contact the town board who will determine (based on specific location) whether or not a culvert is required and if so the minimum diameter and length of the culvert. An approved driveway permit must be obtained and the initial inspection completed before any other construction permits can be issued.

The culvert shall be standard steel culvert material or double walled plastic.

The private driveway width shall be a minimum of 20 driving feet. The driveway shall have sufficient side and height clearance to accommodate all emergency vehicles.

The private driveway grade shall not cause any erosion of materials onto the town road or the road right of way.

Any private driveway that intersects a county or state highway will be governed by the Wisconsin Department of Transportation and/or the Lincoln County Highway Department.

1.7 PROCEDURE: The driveway application shall be made to the town chairman or designee. The application will include the legal description of the property, a drawing of the proposed

driveway site and proof of payment of the required fee.

The town chairman or designee will meet with the applicant at proposed driveway site, to determine the diameter, length, and placement of the culvert.

When the private access driveway culvert installation is complete, the applicant will notify the town chairman or designee. The town chairman or designee will make a final inspection of the driveway and if properly constructed will make the approval.

1.8 EFFECTIVE DATE: This ordinance shall take effect from and after its passage and posting as provided by law.

Adopted this _____ day of _____, 2006 by the Town Board of Supervisors of the Town of Harrison.

Town Chairman

Town Supervisor

Town Supervisor

Date Ordinance offered _____

Motion made by
(Board Member) _____

Motion Seconded by
(Board Member) _____

Voting "AYE" _____

Voting "NAY" _____

Date Ordinance filed _____

Town Clerk _____

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Town of Harrison, Lincoln County, Wisconsin Driveway Permit Application

(Please Print)

I, _____ hereby make application for permission to install a new driveway onto property described below. By signing this application, I am granting permission to Town of Harrison Officials to enter my property, only if needed, for the purpose of inspection to assure compliance with Ordinance 1-2006.

Legal description of property: GL _____ Section _____

Township _____, Range _____, And/Or Lot Number _____

Subdivision Name: _____

Property Address: _____

Mailing address (if different): _____

Owner(s) signature: _____ Date _____

1st Inspection: _____ Date _____

2nd Inspection: _____ Date _____

Return to: Kathy Voermans, Town Clerk, N10455 Cty. Rd. D Tomahawk, WI 54487

Fee: \$20.00 Date of Application _____

Permit Number: _____ Date Permit Issued: _____

PLEASE COMPLETE A PLOT PLAN DRAWING on the back of the application showing town road, location of driveway, structures, grade, slope, width of driveway, erosion control procedures, culvert size (minimum of 12 inches and 2 feet wider than the width of the driveway on each side, or as deemed necessary by the Town Board). If you have any questions about the proper size for your situation, please contact the Town Chairman, Brian Hanson at (715) 612-6083. If there is not sufficient space on the back, please use a second piece of paper.